

Zachary A. Clark
zac5055@psu.edu
(860) 978-0981
State College, PA

EDUCATION

Pennsylvania State University PhD in Chinese History	August 2020 – Present
University of San Francisco, San Francisco Master of Arts in Asian Pacific Studies GPA: 3.95	August 2018 – May 2020
University of Connecticut, Storrs Bachelor of Arts in History Minor in English	August 2010 – December 2014

EXTERNAL FELLOWSHIPS AND AWARDS

U.S. Department of Education
Foreign Language and Area Studies (FLAS) Fellowship – Chinese Mandarin, Summer 2021
Foreign Language and Area Studies (FLAS) Fellowship – Chinese Mandarin, Fall 2021-
Spring 2022

U.S. Department of State
Critical Language Scholarship (declined) Summer 2021

American Councils for International Education
American Council Study Abroad Scholarship, Summer 2021
Taiwan Ministry of Education Scholarship, Summer 2021
Dan E. Davidson Fellowship, Summer 2021

UNIVERSITY FELLOWSHIPS AND AWARDS

Penn State History Graduate Student Association (HGSA)
2020-2021 Symposium – Best Historiography Paper Award titled “Ming-Qing Maritime
Policies: The Engine of Early Modern Asian Modernity.”

University of San Francisco Center of Asian Pacific Studies
Barbara K. Bundy Merit Fellowship, Fall 2019/Spring 2020
MAPS Tuition Assistance Scholarship -excellent academic performance, Fall 2019
MAPS Tuition Assistance Scholarship -excellent academic performance, Spring 2019
MAPS Tuition Assistance Scholarship -excellent academic performance, Fall 2018

EMPLOYMENT

Ricci Institute for Chinese-Western Cultural History
University of San Francisco, California
Ricci Institute Graduate Research Assistant

January 2019 – August 2020

Responsibilities / Description

- Providing Ricci Institute's staff and Research Fellows assistance with their educational, research, publication, and community outreach programs and activities
- Assisting Archivist with organizing and chronicling 17-20th century Chinese primary source materials. Also regularly charged with scanning century old materials for input into institute's digital archive
- Providing support for visiting scholars and Research Fellows from Europe and Asia by identifying particular scholarly sources pertaining to scholar's research
- Organizing comprehensive schedules and events months in advance while maintaining regular contact with incoming visiting scholars
- Assisting Ricci staff with primary and secondary source gathering for particular publishing objectives. One such project is: "Narratives From the Hinterland: Expanding the Study of Christianity in China beyond the Major Urban Centers"
- Daily use and background familiarity with online source catalogs (WorldCat.org) and communicating with interlibrary databases requesting and sending requested physical or digital source material

Chinese American International School
San Francisco, California
After-School Supervisor

October 2018 - January 2019

Responsibilities / Description

- Supervised students in academic and recreational settings facilitating student's safe and orderly transitions between classes
- Facilitated composition of academic forms of writing within various modes and genres, and aided students in computer literacy and oral presentation skills
- Maintained detailed inventory and oversaw timely restocking of necessary after-school supplies.
- Tended to behavioral and injury issues if they arose
- Provided academic support helping students with guided directions or support through Chinese language use only, reinforcing their Chinese language immersive education

The Law Offices of Paul Levin
Hartford, Connecticut
Law Office Assistant

September 2017 - July 2018

Responsibilities / Description

- Responsible for law firm's online marketing and outreach. Utilized social media and online marketing campaigns to promote law firm to new clientele
- Drafted, typed, formatted, edited, and proofread correspondence and legal documents in a variety of formats
- Created and maintained case information into a specialized database and ran reports as requested.
- Prepared files for archiving
- Oversaw and assisted attorneys Paul Levin and Kelly Kasheta in content, structure, and publishing of book *Life Altering Personal Injury and Death Cases In Connecticut: Your Legal Road Map* (2018)
- Actively involved as webpage tester, systems manager, and creative designer of expert witness online source: <https://expert-witness.oregon.near-me.com>

EF Education First, Beijing, China
Beijing, China

May 2015 – August 2017

Academic Manager- English Teacher as a second language to Chinese students

Responsibilities / Description

- Taught Chinese students from ages 4 to 16 English grammar, phonics, vocabulary, and culture
- Worked with teaching staff designing new and updated lesson plans to make class interesting and interactive. I constructed lesson plans for whole departments multiple weeks in advance
- Gave weekly examinations, graded assignments, and conducted parent teacher conferences providing appropriate and comprehensive feedback on student progress
- Launched EF English First English Immersion Program in 2016 at Shijia Primary School, Beijing (史家小学). Outreach program provided free English classes to students unable to afford private English tutors
- Media Hub coordinator in charge of uploading pictures and video directly to parents
- Conducted oral placement testing for students dictating level of English class most appropriate for skill and age
- Coordinated team building activities and dinners weekly contributing to team morale
- Experienced in planning marketing campaigns and promoting the products and services of my center through online and print media
- Experienced in forging and maintaining relationships with online, local venues and media

ACHIEVEMENTS AND AWARDS

-
- Third Place Award and Honorable Mention Award for outstanding performance in 44th CLTAC Chinese Mandarin Speech Contest, San Francisco April 27, 2019.

- Launched EF English First English Immersion Program in 2016 at Shijia Primary School, Beijing (史家小学)
- Oversaw and assisted attorneys Paul Levin and Kelly Kasheta in content, structure, and publishing of *Life Altering Personal Injury and Death Cases In Connecticut: Your Legal Road Map* book, 2018.
- Active webpage tester, systems management, and in creative design of expert witness online source: <https://expert-witness.oregon.near-me.com>
- Coordinated tutor and translation work (Chinese Mandarin to English) with Beijing Union University
- Conducted Beijing city walking tours cooperating with local hostel and hotel staff (2015-2017)
- China TEFL 120 hour course certified for ESL teaching overseas
- Cambridge English TKT: Young Learners Certified
- Chinese Proficiency Certificate HSK 3 (2017)
- Certificate for Top Teacher Retention Performance in City of Beijing, 2017 from EF English First.
- Certificate award for completion of study abroad from CIEE Study Center in Shanghai, China, Summer 2014.
- Proficiency in computer software: MS Word, MS Excel, MS PowerPoint, and Adobe Acrobat.
- Proficient in use of social media: Twitter, Facebook, YouTube, LinkedIn for online marketing strategies. Proficient in use of mailchimp.com and buffer.com in launching ad campaigns.
- Volunteer for Habitat for Humanity, New Orleans after Hurricane Katrina
- Co-founder of annual Sigma Alpha Epsilon Backpack Relay Race, 2012. Proceeds benefit The Child and Family Guidance Center in Bridgeport, Connecticut

ACADEMIC SEMINARS AND SYMPOSIUMS

- Panel Presenter of research “Reclaiming the Mandate to Rule All Under Heaven: Chinese Cinema’s 21st Century Push to Reestablish ‘Tian Xia’” at upcoming 19th Annual International Graduate Student Conference, University of Hawaii, Honolulu, 2020.
- Attended as Ricci Institute for Chinese-Western Cultural History representative at symposium “The Chinese Imperial Examinations, Book Culture, & Jiangnan Society”, 2019.
- Presenter of research “The Government’s Double-Edged Sword: The Coexistence of State and Religion in Contemporary China” at Creative Activity & Research Day, at University of San Francisco, 2019.
- Panel Presenter of research “The Government’s Double-Edged Sword: The Coexistence of State and Religion in Contemporary China” at 18th Annual International Graduate Student Conference, University of Hawaii, Honolulu, 2019.
- Completed *Risk, Reform, and Rivalry in the Asia Pacific Today* three part Workshop Series by Professor Hiroaki R. Watanabe at University of San Francisco, 2019.
- Completed “Buddhism Through Its Scriptures” online course administered by Professor Charles Hallisey and Harvard University, 2018.
Through the course we analyzed primary and secondary sources of Buddhist Scripture from both Theravada and Mahayana traditions. Analyzing and inferring the meaning of certain scriptures, as well as structure and moral teachings of individual schools.
- Attended “Transitional Etiquette: Reinterpretation of a Classical Concept” workshop (中国古代过渡礼仪) by Professor Juwen Zhang at Beijing Normal University, 2017.
- Attended “Remembering Tiananmen Square Protests 25 Years On” by Jeffrey Wasserstrom (UC Irvine) and Chaohua Wang (Independent Scholar) at University of Connecticut, 2014.

LANGUAGES

English (Native), Mandarin Chinese (Advanced), Japanese (Basic Reading and Speaking), Modern Tibetan (Basic Reading and Speaking)

CULTURAL EXPERIENCES

- Three years living in traditional Beijing *hutong* community during time of conflict over city's historical preservation vs modernization. (2014 - 2017)
- Four weeks traveling throughout Tibet Autonomous Region following traditional Pilgrimage Path to Lhasa. Stayed in homestays and in monasteries for duration of trip.
- Six weeks documenting and researching Buddhist pilgrimage sites in Sichuan and Yunnan Province. Traveling from Leshan and Emei Mountain to Kunming.
- Extensive travel in China's ancient capitals of Xian, Luoyang, Datong, Nanjing, and Zhengzhou.